


<b>Today's Date</b>	October 26, 2011																	
<b>What</b>	 <p><b>ACE MENTOR PROGRAM</b></p> <p>The ACE MENTOR PROGRAM is a 12-week after school program that gives students a hands-on introduction to careers in Architecture, Construction Management and Engineering.</p> <p>For more information about ACE: <a href="http://www.acementor.org/563">http://www.acementor.org/563</a></p>																	
<b>When</b>	<p>Students will be assigned to a TUESDAY OR THURSDAY group and will meet on the dates listed below. Meetings are from 4:00 pm – 6:00 pm</p> <table border="1"> <tr> <td colspan="2"><u>Tuesday Group Dates:</u></td> <td colspan="2"><u>Thursday Group dates:</u></td> </tr> <tr> <td>Jan 10, 17, 24</td> <td>April 3, 17</td> <td>Jan 12, 19, 26</td> <td>Apr 5, 19</td> </tr> <tr> <td>Feb 7, 21</td> <td>May 1, 15, 24</td> <td>Feb 9, 23</td> <td>May 3, 17, 24</td> </tr> <tr> <td>Mar 6, 20</td> <td></td> <td>Mar 8, 22</td> <td></td> </tr> </table>		<u>Tuesday Group Dates:</u>		<u>Thursday Group dates:</u>		Jan 10, 17, 24	April 3, 17	Jan 12, 19, 26	Apr 5, 19	Feb 7, 21	May 1, 15, 24	Feb 9, 23	May 3, 17, 24	Mar 6, 20		Mar 8, 22	
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<b>Where</b>	Locations to be announced, but will generally be in Portland in the downtown/inner east side area																	
<b>Eligibility</b>	<p>Open to students in grades 11 &amp; 12</p> <p>Note: Attendance at ACE information sessions is not mandatory. Students are still eligible to apply even if they did not attend an Information session.</p>																	
<b>Requirements</b>	<ul style="list-style-type: none"> <li>• Minimum 2.0 GPA</li> <li>• Have successfully completed 2 years of Math (Algebra and Geometry)</li> <li>• Have a good school attendance record</li> <li>• Be drug/alcohol free</li> </ul>																	
<b>To Apply</b>	Students must complete the <b>ONLINE and PAPER</b> applications <b>and</b> the <b>ACE PARENT CONSENT FORM</b>																	
<i>Application window opens</i>	October 25, 2011																	
<i>Application window closes</i>	November 19, 2011																	
<i>Online Application</i>	<input type="checkbox"/> Apply online: <a href="http://www.acementor.org/925">www.acementor.org/925</a>																	
<i>ACE Parent Consent Form</i>	<input type="checkbox"/> Complete the ACE Parent Consent Form (form is attached or may be downloaded from the ACE website)																	
<i>Paper Application</i>	<input type="checkbox"/> Complete the paper application (attached)																	
<i>Submit</i>	<input type="checkbox"/> Submit the paper application and ACE Parent Consent Form to: <b>ACE Mentor Program: fax: 503-273-5696 – or – scan/email: brooke.coleman@nishkiandean.com</b>																	
<b>Notification</b>	Students will be notified of acceptance by email on or before December 2, 2011																	
<b>Cost</b>	No charge to participate in the program																	
<b>Transportation</b>	Students are responsible for their own transportation to and from all mentor meetings																	
<b>Attendance Policy</b>	<ul style="list-style-type: none"> <li>• Students are expected to be on time and attend ALL 12 after school sessions.</li> <li>• In the event of illness, an “excused” absence is allowed. Students must notify their mentor in advance (text or email).</li> <li>• Any additional absences may result in dismissal from the program</li> <li>• A “no-show” is an unexcused absence and will result in immediate dismissal from the program.</li> </ul>																	
<b>Dress</b>	Students are expected to dress appropriately for the work environment. Students will have opportunities to tour construction worksites and will be expected to dress to meet safety concerns.																	
<b>Who to contact if you have questions</b>	<p><b>Students</b> should direct questions to their School Contact</p> <p><b>School Contacts</b> should direct questions to:</p> <ul style="list-style-type: none"> <li>• Brooke Kind, ACE Program Coordinator Email: <a href="mailto:brooke.coleman@nishkian.com">brooke.coleman@nishkian.com</a></li> <li>• Jeanne Yerkovich, Portland Public Schools Email: <a href="mailto:jyerkovi@pps.net">jyerkovi@pps.net</a></li> <li>• Kevin Jeans Gail, Portland Workforce Alliance Email: <a href="mailto:kgail@pps.net">kgail@pps.net</a></li> </ul>																	



# ACE Mentor Program Application - 2011-12

## Paper Application Form

**REMEMBER TO COMPLETE THE ONLINE & PAPER APPLICATION and ACE PARENT CONSENT FORM  
APPLICATION DEADLINE – NOVEMBER 19, 2011**

**Submit the paper application and ACE Parent Consent Form to  
ACE Mentor Program: fax: 503-273-5696 – or – scan/email: brooke.coleman@nishkiandean.com**

### SECTION 1 – STUDENT INFORMATION

Student Name: \_\_\_\_\_

School: \_\_\_\_\_  Junior  Senior

Home address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_ Email: \_\_\_\_\_

Did you attend an ACE Informational Meeting:  Yes  No

Why are you interested in participating in the ACE Mentor Program? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I have read the requirements and understand the expectations. If selected, I will be committed to participate in all sessions and understand that I am responsible for my transportation to and from ACE mentor meetings.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

### SECTION 2 – PARENT/GUARDIAN INFORMATION

Name(s) of parent(s) or guardian(s) responsible for student:

Parent  Guardian \_\_\_\_\_

Parent  Guardian \_\_\_\_\_

Emergency Contact Numbers:

Home  Cell \_\_\_\_\_  Home  Cell \_\_\_\_\_

I support my student’s application for the ACE Mentor Program. I understand that my student must commit to attend all sessions, and that we are responsible for providing transportation to and from ACE mentor meetings. I give permission for my student to participate, if selected.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

### SECTION 3 – COUNSELOR ENDORSEMENT

Counselor endorsement of student’s eligibility for application:

Student is a junior or senior in high school with a 2.0 GPA or higher. Student’s GPA is \_\_\_\_\_

Student has successfully completed 2 years of Math (Algebra or Geometry).

Student has maintained good attendance at school.

\_\_\_\_\_  
Counselor Name (please print)

\_\_\_\_\_  
Email

\_\_\_\_\_  
Counselor Signature

\_\_\_\_\_  
Phone



## Parent Consent Form

Student First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Dear Parent/Guardian:

As part of the ACE Mentor Program, your son/daughter will be participating in sessions held in offices, construction sites, and at other sites related to the building industry in your community. Please provide us with the information requested below:

1) In case of emergency, list **two** people to be contacted:

	Emergency Contact #1	Emergency Contact #2
Name:		
Relationship:		
Day Phone:	(    )	(    )
Eve Phone:	(    )	(    )
Mobile Phone:	(    )	(    )

2) Does your child have a medical condition we should be familiar with? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please describe. Use the back, if necessary.

\_\_\_\_\_

3) Does your child require medication? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, note provision you have made and any information we must be aware of. Use the back, if necessary.

\_\_\_\_\_

4) Does your child have any dietary restrictions? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please describe. Use the back, if necessary.

\_\_\_\_\_

5) In case medical information is required, your family doctor may have to be contacted:

Family Doctor: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 (    ) \_\_\_\_\_

over

I, \_\_\_\_\_, Parent or Guardian of \_\_\_\_\_ (the "Student"), hereby give my consent to the Student's participation in the ACE Mentor Program, which includes visits to construction sites, mentor firm offices and other locations. I understand that the Student may be walking, taking public transportation or traveling by other means to these locations without teacher or mentor supervision but that the Student will be accompanied by mentors from the ACE Mentor Program while ACE programs are in session at those locations.

In consideration of the permission granted to me and to the Student for the Student to participate in the ACE Mentor Program, we, the Student and the Parent or Guardian, to the extent permitted by law, do hereby (1) assume any and all risk and liability for losses or damages to property and for damages, injuries or death to the Student which may arise in connection with travel to or participation in activities, programs or functions sponsored by ACE or its affiliates, and hereby, for the Student and for myself and our heirs, executors, administrators, successors and assigns, do release and discharge the ACE Mentor Program of America, Inc. and each of their affiliates, officers, directors, employees, volunteers, predecessors, successors, representatives and assigns (collectively "ACE"), from any and all claims, actions, and liabilities arising from or relating to with travel to or participation in activities, programs or functions sponsored by ACE or its affiliates, (2) grant permission for videographic, photographic or audio recording of the Student's participation in activities, programs or functions sponsored by ACE or its affiliates, and for the use of such recordings by or with the consent of ACE for promotional and educational purposes and (c) grant permission for ACE to track the educational and employment history and status of the Student following the Student's participation in the ACE program and to obtain student transcripts for that purpose from educational institutions attended by the student upon presentation of a copy of this document to such institutions.

We have carefully read the foregoing consent and release form and know and understand the contents thereof. We sign this consent and release voluntarily as our own free act with knowledge of its significance, intended to be legally bound thereby.

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_