



ACE in Action

November 2008

a report from the national office

Affiliate of the Year Emerging Affiliate of the Year 2007-2008

Nominations are being accepted for the Affiliate of the Year 2007-2008. This award will be given to two Affiliates at the All Affiliates Conference in San Diego in January 2009. Those activities and accomplishments that an Affiliate may enter for this award must have taken place from September 2007 – June 2008.

A cash award will be presented to the winning Affiliates. We hope that all Affiliates will submit a proposal for this recognition. We are dividing the awards into two categories this year: **Affiliate of the Year – for those affiliates in their 4th or more years; and the Emerging Affiliate of the Year – for those affiliates who are in their 3rd year or less.** In 2007 ACE of Connecticut received the Affiliate of the Year award and ACE of Frederick, Maryland received the Emerging Affiliate of the Year award.

The criteria for this award was established by the National Affiliate Council. Please follow the instructions on the next page to be considered.



left: Building a catapult, Frederick
right: Presentation, Connecticut

Criteria for the ACE Mentor Program of America Affiliate of the Year 2007-2008

Each Affiliate seeking to win the award for the 2007-2008 ACE Mentor Program of America Affiliate of the Year or Emerging Affiliate of the Year must complete the following information and submit it to the National Office no later than December 15, 2008. No more than one typewritten page should be used to respond to each item below. There is no limit to additional descriptive attachments, DVDs or videos, news clippings and other related material to support your nomination for any and all items below. Participation is limited to Affiliates that have provided a program for at least one full school year.

Scoring will be based on a 100-point scale with the maximum obtainable points shown in parenthesis for each of the following items:

1. Describe a unique aspect of your outreach to students. Specifically address outreach to at-risk youth and/or members of populations who are under-represented in the design/construction fields. (15)
2. List your Affiliate's efforts to assist other Affiliates in the last year. (10)
3. Is your Affiliate in compliance with all of the 2007-2008 Affiliate Compliance requirements established by the Board of Directors of ACE National? If not, explain why and provide a timetable for compliance. To be in compliance, your Affiliate must have the following items on file in the ACE National Office: signed Affiliate Agreement, Articles of Incorporation, By-laws, local Board of Directors list, Program Report for June 2007, proof of background checks performed, current payment on all insurance and background check invoices, proof that student tracking is in place, audited financial statements, and yearly budget, and the database is current. (10)
4. List the number of students, high schools and mentors in your Affiliate's program for each of the last two years of your Affiliate's existence. Explain the increase, decrease, or lack of change in the numbers. (5)
5. List the total revenue and total expenses for your Affiliate's program for each of the last two years of your Affiliate's existence. Explain the increase, decrease, or lack of change in the numbers. (5)
6. Describe any activities your Affiliate currently has in place to encourage scholarship recipients to stay involved with ACE and return to your Affiliate as an ACE mentor. (10)
7. Describe two of your more important or significant mentoring activities that are unique to your ACE program. (20)
8. List the number of ACE Scholarship recipients for each of the last two years of your Affiliate's existence. Explain the increase, decrease, or lack of change in the numbers. (5)
9. Describe your Affiliate's scholarship fund-raising event(s). (15)
10. Describe your Affiliate's outreach activities to the community to increase involvement in ACE, including outreach to new mentors, sponsors, media, public relations, or any other community involvement or impact. (10)

Good luck to All Affiliates!

Please mail your submission to:
Pamela R. Mullender
President/CEO
ACE Mentor Program of America
400 Main Street, Suite 600
Stamford, CT 06901