

REGISTRATION
INFORMATION & GUIDELINES
STAMFORD CHAPTER
2008 – 2009



Dear Applicant:

Thank you for your interest in the ACE Mentor Program. Please read the following information and guidelines carefully *and review them with your parent or guardian*. You must apply for entrance into this program and cannot participate until all items are completed and you are accepted. Check with your school's ACE contact regarding possible school credits for completing the ACE program. This is a commitment to a learning opportunity that will help to inform your future career goals. Scholarships are also available to Seniors at the completion of the program towards secondary education. We look forward to your involvement in this exciting and unique after-school program!

General Information about ACE

See the attached brochure entitled "Design Your Future". Also, check out our website at www.acementor.org

Schedule

See the attached calendar. Generally, meetings are every two (2) weeks on Tuesdays for the duration of the school year (minimum of 15 meetings) from 4:00pm – 6:00pm:

AITE (Academy of Information Technology and Engineering)

411 High Ridge Road

Stamford, CT 06905

Phone: 203-977-4336/Fax: 203-977-6638

NOTE: inclement weather closings on sessions days would cancel the session day refer to AITE listings

Application Procedure

A complete application includes the following:

- Student Registration form
- Parent Consent form

APPLICATION DEADLINE: (Refer to schedule)

- Submit one (1) hard copy (stapled) to your school's ACE contact (see list at end of this document) or via US Mail to the appropriate Team Leader in the footer of this document

Student Registration form

MUST BE COMPLETED ONLINE at www.acementor.org

1. Click on the "Students" link at the top of the website.
2. Click "Registration" in the left-hand navigation bar.
3. Click on either "New Student Registration" or "Returning Students". See corresponding section below for additional instructions.

STAMFORD TEAM

TEAM LEADERS: Christopher Ruehl/Denis Belanger

Perkins Eastman

422 Summer Street Stamford CT 06901

(203) 251-7400 (203) 251-7474

New Student Registration: If a student is new to the program, they will click on this option. That link will take them to the registration form.

1. Complete all fields.

*NOTE: The field "Please select your state and closest city" – Select **CT-Stamford**.*

*NOTE: The field "What day is the best time to meet" –The Stamford Team will be meeting on **Tuesdays***

*NOTE: The field "Why do you want to be in ACE?" is **NOT** the essay question.*

An essay is to be provided separately, as explained further in this document.

2. Review all information for correctness and read disclaimer (check box required).

3. PRINT AT LEAST ONE (1) HARD COPY (In Internet Explorer, File > Print...).

4. Click "Submit" button.

5. Print a copy of the "Thank You For Registering!" page for your records only.

6. Click on the "Parent Consent Form" link.

- Print one (1) copy – see Parent Consent Form section below.

Returning Students:

1. Enter your email and password.

*NOTE: For this year, returning students will need to obtain a password. Click on the "here" link after "Forgot password?". Enter your email address and wait for your password to be emailed to you. **If the email address you used last year is no longer valid, please register as a new student instead.***

2. Update your information accordingly.

3. Review all information for correctness and read disclaimer (check box required).

4. PRINT AT LEAST ONE (1) HARD COPY (In Internet Explorer, File > Print...).

5. Click "Submit" button.

6. Print a copy of the "Thank You For Registering!" page for your records only.

7. Click on the "Parent Consent Form" link.

- Print one (1) copy – see Parent Consent Form section below.

Parent Consent form

This form requires general medical information and contacts, as well as student and parent/guardian signatures. A link is provided on the website upon completion of the Student Registration form.

NOTE: This form is to be returned by the application deadline, not "...before the program begins." as noted in the form.

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Selection Process

In order to maintain good student/mentor ratios and to maximize the effectiveness of the program, there are a limited number of spaces available for each of the two (2) Teams of the Greater Bridgeport Chapter. Students will be selected based on their individual merits as conveyed in the complete application as outlined above. Incomplete or late applications will not be considered. Special consideration will be given to veteran students, but this does not guarantee acceptance. The program is open to all high school students (grades 9-12), but the Team reserves the right to limit participation of underclassmen based on the number of qualified applicants, space availability, etc. A Waiting List may or may not be implemented (based on Team's discretion). One (1) week prior to the first meeting, each applicant will receive a letter via US mail from the appropriate Team regarding their acceptance to, or denial from, the ACE program. Upon acceptance, you will be required to contact the Team Leader to confirm your participation. Failure to do so may forfeit your acceptance and allow another student to take your place.

Transportation

Students/Parents are responsible for providing transportation to and from all meetings; mentors are not allowed to provide rides for students. Check with your school's ACE contact for possible alternative transportation arrangements. Carpooling is encouraged. Field Trips may require a different approach and will be addressed at that time.

Questions?

Feel free to contact the Team Leader in the footer of this document.
Thank you.

ACE Stamford contacts:

High School Contacts

Stamford:

Academy of Information Technology

411 High Ridge Road

Stamford Ct

(203) 977-6173

(203) 977-4336

Paul Gross, Principal

Remus Brice

<http://ait.echalk.com/home.aspx>

Westhill High School

125 Roxbury Rd,

Stamford CT 06902

tel: (203)977-4838

Fran Levin, Guidance Counselor

(203) 977-4477

<http://www.westhillweb.com/>

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Stamford High School

Please contact the team leaders as we align with school administration

Norwalk

Norwalk High School
23 Calvin Murphy Drive
Norwalk CT 06851
tel. 203 838 4481
John O'Donnell ext.13253, Guidance Counselor
O'DONNELLJ@norwalkps.org

Dan Sullivan ext.13272, Head of guidance department)
sullivand@norwalkps.org

Darien

Darien High School

80 High School Lane
Darien, CT 06820
tel: (203)-655-3981/Fax: (203)-656-3631
Lee Strecker, Technology-Coordinator x2340
lStrecker@darienps.org
Jeromy Nelson, Tech Education x2292
jNelson@darienps.org
<http://www.darienps.org/dhs/>

New Canaan

New Canaan High School
11 Farm Road
New Canaan, CT 06840
Contact the team leaders

ALL OTHERS

Contact team leaders

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