



*“ACE Mentor Program of Greater Sacramento’s mission is to enlighten and motivate students towards careers in architecture, construction, engineering, related trade services and suppliers. ACE of Greater Sacramento will be a primer network of industry leaders within the community by:*

- *Encouraging growth through student diversity*
- *Represent all facets of the construction and design industry*
- *Provide the opportunity for the leaders of the construction community to give back to the local community.*
  - *Create a fun and engaging environment for students and industry leaders that we serve.”*

## **Addendum #1**

**11/17/15**

### **2015-2016 Request for Proposal**

The ACE board of director issues the following clarifications to the 2015-2016 Request for Proposal:

1. Clarification 1

Please submit the requested team resumes with the project narrative.

2. Clarification 2

Question: If we choose to renovate an existing building, does the purchase cost count for the price per square footage cost?

Answer: No. The purchase price of the building does not count towards the cost per square foot.

3. Clarification 3

Question: Does the price per square foot count outdoor spaces.

Answer: Yes an outdoor space is part of the 1,500-10,000 required area, therefore it is to be included in your square footage cost. Outdoor space outside of the required area that is not part of the required program can be noted as such.

4. Clarification 4

Question: Is the narrative limited to 3 pages?

Answer: Yes. Please note the resumes do not count towards the 3 pages.

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#### 5. Clarification 5

Question: Is the project supposed to meet the requirements of “Living Building Challenge” or just some of the ideas?

Answer: References to the Living Building Challenge and Living Community Challenge are for informational purposes only as they are excellent sources for truly sustainable buildings ideologies and implementation. There is no requirement within the RFP for the project to meet any of the Living Building or Community certification requirements.

#### 6. Clarification 6

Question: Do team member resumes all need to be formatted consistently, or can they vary in content and format?

Answer: Resumes are not required to be formatted consistently, however the more professional and consistent the easier it is to score.

#### 7. Clarification 7

Question: Are the resumes intended to be 'mock' resumes with the idea that team members are already industry professionals, or are the resumes to be current resumes that team members would submit if applying for a position right now?

Answer: Per the RFP “Resume for each person on the team. This should be a resume for you today and can be used for a potential job application.”

#### 8. Clarification 8

Question: Are the meeting minutes to be transcribed into a standard typed format consistent with Appendix D? Or is it acceptable to submit hand-written meeting minutes so long as all requirements 1-9 are included therein?

Answer: Meeting minutes are not required to be transcribed, however the more professional and consistent the easier it is to score.

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## 9. Clarification 9

Question: For the project narrative- is the 3-page requirement a minimum, maximum or approximate? Are there any specific formatting requirements for the narrative (e.g. line spacing, font size, etc)?

Answer: There is no minimum length required or specific formatting, however the more professional and consistent the easier it is to score.

## 10. Clarification 10

Question: Please clarify the intent of Deliverable 8 vs. Deliverable 10; they appear to be redundant?

Answer: Deliverable 8 should be a detailed estimate for a specific scope of work, as described in the deliverable. Deliverable 10 should be an overall estimate for total construction.

## 11. Clarification 11

Question: Is the project estimate to include 'soft costs' such as architectural/consultant fees, permit fees, etc as part of the \$200-250/sf budget? Or is the intent to provide a construction estimate only without these 'soft costs' distributed?

Answer: Construction estimate does not need to include soft cost.