

Volunteer opportunity for **ARCHITECTURE, CONSTRUCTION & ENGINEERING** professionals



ACE MENTOR PROGRAM
ARCHITECTURE • CONSTRUCTION • ENGINEERING

CALLING ALL ARCHITECTURE CONSTRUCTION & ENGINEERING PROFESSIONALS

**The ACE Mentor Program of Oregon
is looking for volunteer mentors!**

ACE is a free after-school mentorship program for high schoolers. Mentors help students design a building, learn valuable work skills and explore careers in architecture, construction and engineering.

ACE mentors give back to our community, inspire the next generation and attract new talent to the industry. Please join us in 2020!

**INTERESTED?
SIGN UP BY
OCTOBER 18!**

 @ACEMENTOROREGON

ACE MENTOR MIXER

Wednesday, October 2, 2019
5:00–7:00 PM
Kells Irish Restaurant & Pub

Learn more about ACE & mentoring at our free mix-and-mingle event. RSVP to ace@portlandworkforcealliance.org

2019-2020 ACE PROGRAM

13 sessions • January–May 2020
Tuesdays or Thursdays • 4:30–6:30 PM

For an event calendar & more info, go to www.acementor.org/portland-or

HOW TO GET INVOLVED

Join the mailing list by emailing ACE staff:
ace@portlandworkforcealliance.org

Volunteers should sign up via email by **October 18, 2019**.



2019-20 ACE Mentor Program Calendar: Portland

FOR MORE INFO, VISIT WWW.ACEMENTOR.ORG/PORTLAND-OR QUESTIONS? CONTACT ACE@PORTLANDWORKFORCEALLIANCE.ORG

ACE MENTOR PROGRAM

ARCHITECTURE • CONSTRUCTION • ENGINEERING

Career Directions for Students in
Architecture, Construction and Engineering

JULY 2019

S	M	T	W	Th	F	S
	1	2	3	X	X	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST 2019

S	M	T	W	Th	F	S
				1	2	3
4	5	6 BAL	7 ACE board	8 BAL	9 BAL	10
11	12	13	14	15	16 NEO	17
18	19	20	21	22 PROF	23 PROF	24
25	26 O.S. PROF PLAN	27 PLAN	28 START	29	30	31

SEPTEMBER 2019

S	M	T	W	Th	F	S
1	X	3 K START	4	5	6	7
8	9	10*	11	12	13	14
15	16 ACE Golf Tournament	17*	18	19	20	21
22	23	24*	25	26	27	28
29	30					

OCTOBER 2019

S	M	T	W	Th	F	S
		1* MT	2 Mentor Mixer	3	4	5
6	7	8 Information Session	9	10	11 INS NEO	12
13	14	15*	16 PSAT	17	18 Mentor Confirmations Due	19
20	21	22* Information Session	23	24	25	26
27	28	29*	30	31 GRD		

NOVEMBER 2019

S	M	T	W	Th	F	S
					1 PLAN	2
3	4 Mentor Captain Orientation	5*	6	7	8	9
10	X	12	13 ACE board	14	15 Student Applications Due	16
17	18	19*	20	21	22	23
24	25 DAY/EVE	26 DAY/EVE	27	X	X	30

DECEMBER 2019

S	M	T	W	Th	F	S
1	2	3* Mentor Orientation	4	5 Mentor Orientation	6	7
8	9 Accepted Students Notified	10* MT	11	12	13	14
15	16	17*	18	19	20	21
22	23	X	X	X	X	28
29	30	31				

JANUARY 2020

S	M	T	W	Th	F	S
			X	2	3	4
5	6	7*	8	9	10	11
12	13	14* Week 1	15	16	17	18
19	X	21* Week 2	22	23	24 GRD	25
26	27	28*	29	30	31	

FEBRUARY 2020

S	M	T	W	Th	F	S
						1
2	3	4* Week 3	5	6	7	8
9	10	11*	12 ACE board	13	14	15
16	X	18* Week 4	19	20	21	22
23	24	25* MT ACT	26	27	28	29

MARCH 2020

S	M	T	W	Th	F	S
1	2	3* Week 5	4	5	6 TRF-E/MS	7
8	9	10* Week 6	11 PWA Expo	12	13	14
15	16	17* Week 7	18	19	20	21
22	23	24	25	26	27	28
29	30	31* Week 8				

APRIL 2020

S	M	T	W	Th	F	S
5	6	7*	8	9	10	11
12	13	14* Week 9	15	16	17	18
19	20	21* Week 10	22 ACE Luncheon	23	24	25
26	27	28* Week 11	29	30		

MAY 2020

S	M	T	W	Th	F	S
3	4	5* MT	6 ACE board	7	8	9
10	11	12* Week 12	13	14	15	16
17	18	19* Finale	20	21	22	23
24	X	26	27	28 Mentor Appreciation	29	30

JUNE 2020

S	M	T	W	Th	F	S
7	8 PLAN	9 PLAN	10	11	12 GRD	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY 2020

S	M	T	W	Th	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25

FUNDRAISING EVENTS

Golf Tournament: September 16
Luncheon: April 22

ACE BOARD

ACE Board Meetings: 8/7, 11/13, 2/12, 5/6
ACE Booth at PWA Expo: March 10

PROGRAM

Meetings are from 4:30-6:30 PM
Program Begins: January 14 & 16
All Group Meetings: 1/14, 1/16, 3/3, 3/5, 4/21, 4/23
Final Presentations: May 19 & 21, 6:00-8:00 PM

STUDENTS

Student/Family Info Sessions: October 8 & 22
Student Applications Due: Nov. 22 at 5:00 PM
Accepted students notified: December 16

MENTORS

Mentor Mixer: October 2
Mentor Confirmations Due: October 18
Captains Orientation: November 4
Mentors Orientation: December 3 & 5
Mentor Appreciation Night: May 28

Tuesday Teams	Mentors Only	ALL
Thursday Teams	ACE Board	No School



Become an ACE Mentor! 2019-20

Mentors are the lifeblood of the ACE Mentor Program. It could not survive without the passion and dedication of the mentors who volunteer their time to work with more than a hundred Portland-area high school students each year. ACE mentors give back to their community, inspire the next generation, and attract new talent to Oregon's construction industry.

Mission Statement

To engage, excite, and enlighten high school students to pursue careers in architecture, engineering, and construction through mentoring and to support their continued advancement in the industry.

ACE Portland

- The ACE Mentor Program of Oregon was founded in 2006 by a group of local architecture, construction, and engineering professionals.
- In 2007 (our first year), 11 firms provided 28 mentor volunteers for a small group of 27 students from 6 Portland-area high schools.
- Now, over 40 firms provide 100 mentors for 150 students from more than 40 high schools.
- ACE Portland has awarded \$623,000 in total scholarships to students.
- Our program is committed to reaching under-represented groups in the ACE fields and students who attend higher poverty schools and may lack professional connections to provide encouragement and insight into the ACE fields.

Register to be a mentor - Mentor confirmations are due by **Friday, October 18, 2019**

- Complete the local application form: <https://forms.gle/ybB4aXKf9ysZTf2BA>.
- Register with ACE National: <https://app.acementor.org/login>.
 - ✓ Returning mentors should log in using their email and password from last year (contact Kari if you need help accessing your account).
 - ✓ New mentors should click the "Register as Mentor and/or Other Volunteer Role" link at the bottom.
 - ✓ Complete the online mentor training session.
 - ✓ Pass a mandatory background check. Sterling Volunteers background checks are integrated with the ACE database. A background check is required every 3 years.
- Attend a new mentor orientation on either Dec. 3 or Dec. 5 (location TBA).

Job Description

Mentors are vital to the ACE Mentor Program's success. They establish a bond with individual students and with the team to which they are assigned and serve as professional role models. Through hands-on activities and informal presentations, mentors engage students in learning about the integrated construction industry, and they inspire and guide student teams to complete and present their final design project.

Mentor Expectations/Job Description

- Meeting time: Approximately 26 hours (thirteen 2-hour meetings)
- Meetings run from 4:30-6:30 pm on Tuesdays or Thursdays.
- Teams meet in mentors' offices.
- Mentors are asked to attend as many meetings as possible but are not required to attend all 13 meetings if they have a schedule conflict. Mentors should communicate with their team's Mentor Captain before being absent.

During the program, mentors typically:

- May be asked to host a meeting.
- Engage students in hands-on activities as part of the mentor team or as a leader of an activity.
- Work collaboratively with other mentors on a team and demonstrate how the different industry disciplines collaborate to design and build a project.
- Share with students their own career path and the requirements for entering their particular field.
- Make a sincere effort to attend all team activities and, if unable to do so, notify the team leader in advance.
- Devote their full attention to students and mentor activities during each session and not be distracted by emails or other non-ACE communications.
- May be asked to arrange and lead a job site tour (either a construction project or professional office).
- Advise students about college, including the application process and preparation of a recommendation letter, if asked.

Questions? Email Kari Smith Haight, ACE Program Manager, at: ace@portlandworkforcealliance.org

2019-20 Event Calendar available online: **ACEMENTOR.ORG/PORTLAND-OR**