

ACE Scholarship Guide



Learning Objectives

This presentation will help you prepare your scholarship application by reviewing:

- □eligible majors & programs
- materials needed for the application & tips
- □ best practices for requesting letters of recommendation
- □scholarship grading rubric

Following this session, you will be able to...

- ☐ request letters of recommendation and transcripts
- write organized and well thought out essays
- confidently submit your scholarship application

Scholarship Eligible Majors & Programs

COLLEGE PROGRAMS

Architecture

Architectural Engineering

Civil Engineering

Construction Management

Electrical Engineering

Environmental Engineering

Interior Design

Landscape Architecture

Mechanical Engineering

Urban and Regional Planning

Sustainability Studies

TRADE PROGRAMS

Apprenticeship (Examples):

- Electrical
- Mechanical/HVAC
- Plumbing
- Carpentry

Technical School (Examples)

- ☐ CADD/Revit
- Drafting

NOTE: Computer Engineering is not eligible

What is required for the ACE Scholarship Application?

Scholarship Item	Requirement	Tips & Best Practices	
Attendance	Attend as many ACE mentor sessions and fieldtrips as possible	If you cannot make it to a session — let your Lead Mentor know ahead of time!	
Academic Standing	Official transcripts	Request these from your school guidance councilor	
Honors & Activities	Include things you do in and out of school	This is an opportunity to brag on yourself a little – include everything!!	
Essay Questions	THREE short answer essay questions	 □ Use multiple coherent paragraphs to explain your answer □ Avoid spelling & grammar mistakes by reviewing your essays yourself AND asking a teacher, mentor, or family member to review your essays as well 	
Letters of Recommendation	At least <u>TWO</u> letters of recommendation	Request early! You need <u>ONE</u> from an ACE mentor & <u>ONE</u> from a teacher	

Requesting a Letter of Recommendation

WHO TO ASK

Ask a current or former teacher, mentor, or coach who you've had the most interaction with OR who were particularly involved in your education.

HOW TO ASK

Ask in writing (via email) and make sure to include the following:

- ■What the recommendation is for
- ■Why you're qualified
- ☐ Relevant academic successes
- ☐When you need it back

FOLLOW-UP

Once you've received your letter of recommendation, send a thank you note (handwritten if possible).



Scholarship Rubric

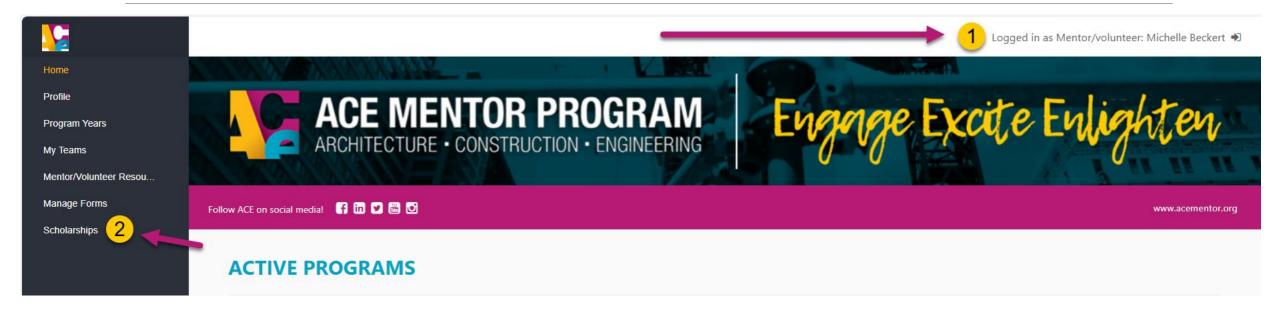
General Scholarship Judging Guidance

		Points					
	Criterion	6	5	4	3	2	
1	Sessions Attended	This column has been populated by the	attendance sheet				
2	Scholastic Standing	An official transcript is included. Documentation supports that applicant is in good standing and will be graduating with honors and with scholastic requirements for entrance into the identified post- secondary experience.		An official transcript is included. Documentation supports that applicant is in good standing and will be graduating with scholastic requirements for entrance into the identified post-secondary experience.		An official transcript is included. Documentation does not support that applicant is in good standing and/or will be graduating.	
3	Essay Questions (Section E of Application)	Essay is very detailed and answers all the questions on the application. No spelling or grammar errors. Answers are strong, well thought out and in keeping with the ACE Mentoring mission.		Essay is very detailed and answers all the questions on the application. Some spelling and grammar errors. Answers are somewhat thought out and slightly relate to the ACE Mentoring mission.			
4	Letters of Recommendation			The two letters of recommendation (one from a teacher and one from an ACE Mentor) strongly support the applicant's character and involvement in ACE.		The two letters of recommendation (at least one from a teacher and one from an ACE Mentor) support the applicant's character and involvement in ACE but one may be a weak letter of recommendation.	
5	Overall Completeness and Quality of Application	Application is comlete, two letters of recommendation, transcripts, all essay questions answered in detail. Applicant is very strong candidate and represents ACE values and vision.		Application is comlete, two letters of recommendation, transcripts, all essay questions answered in detail. Applicant is capable candidate and represents ACE values and vision.		Application is nearly complete, with minimal missing items or questions. Applicant is capable candidate and represents ACE values and vision.	

Website Directions

- □Apply online by logging in as a student at www.acementor.org
 NOTE: ignore the information about finding your affiliate the Tampa affiliate follows the national program.
- Select "scholarships"
- □ Select the current scholarship "ACE Greater Tampa Bay [20XX-20XX] Scholarship"
- ☐ Read the directions and take your time!
- ☐ Complete & review application

Website Directions



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